DECA

COMMUNITY SERVICE FORM

 2016 - 2017

**Service Hours: DECA** students participating in Career and Technical Student Organizations at AHS must complete 10 hours of community service per semester and/or 20 hours for the year that directly supports activities, events, and service projects at AHS and/or community as part of his/her graduation honor recognition requirements.

DECA Service Hours **May Be Combined With Other CTSO Service Hours:** (*FBLA, FCCLA, HOSA, SkillsUSA, TSA*). Community Service hours mustdirectly relate to community service activities, events, and service projects that support each organization’s *local, state,* and *national* service initiatives.

Students must:

1. perform work for a **non-profit organization**;
2. complete the work for neither money nor credit;
3. list hours worked on an individual assignment **daily basis**;
4. have the adult that supervised the event sign for the work completed;

**Please note**: When “TOTAL HOURS” include a partial hour, it will be converted to the upper full hour. i.e., 3 ½ hours will record as 4 hours.

Submit **completed** form to Ms. Perry, Room 202 (English hallway)

**Submission Deadlines:**  **Spring 2017 March 31, 2017**

**DECA 2016 – 2017 Community Service Hours**

**Student Name:** First \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Grade:** \_\_\_\_\_\_\_ **CTSO Advisor** \_\_\_\_\_\_\_\_\_\_\_\_

**Due Date:** Spring 2017 March 31, 2017

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| DATE HOURSPERFORMED(LIST EACH DAY SEPARATELY) | HOURSWORKED | NAME OF ACTIVITY, EVENT, AND/OR SERVICE PROJECT PERFORMED | TYPE OF WORK PERFORMED | SUPERVISOR’S SIGNATURE | SUPERVISOR’S EMAIL FOR VERIFICATION, IF AT AHS, EMAIL NOT REQUIRED |
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|  |  |  |  |  |  |
|  **TOTAL** **HOURS** |

FOR CTSO Advisor USE ONLY, Students Do Not Write here

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total hours entered\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_